

BOARD OF TRUSTEES MEETING
11:00 a.m. | Friday, October 27, 2017
Saranac Lake Campus
AGENDA

- I. Call to Order
- II. Approval of September 29th, 2017 minutes
- III. Liaison Reports
 - A. College Senate
 - B. NCCCAP
 - C. CSEA
- IV. College Reports
 - A. Board Chair
 - B. Vice President for Academic Affairs
 - 1. Resolution 2017/18: Change in rank for faculty member based on Juris Doctorate
 - C. Dean of Admissions
 - D. Interim Vice President for Administration & Fiscal Operations
 - 1. September 2017 Financial Statement
 - E. President
 - F. Representative Reports
 - 1. NCCC Association
 - 2. NCCC Foundation
- V. Old Business
 - A. SUNY Potsdam Initiative
- VI. New Business
 - A. SUNY Working Group Proposal on New Funding Formula
- VII. Public Comment*
- VIII. Executive Session
- IX. Adjourn

An Executive Session of the Board of Trustees may be called pursuant to Article 7 of the Public Officer's Law to discuss *the Medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation and collective bargaining negotiations conducted pursuant to Article 14 of the Civil Service Law. (Public Officers Law §105).*

*** Public Comment: Visitors are requested to sign in before the beginning of the meeting. Provision is made at this point in the agenda for citizens of the community to make comments regarding any agenda item to be discussed at that meeting. Citizens will not be recognized at any other time. No person, not a member of the Board, shall speak for more than five (5) minutes. The minutes shall show that privilege of the floor was granted and shall include a brief statement of the subject matter presented.**

NORTH COUNTRY COMMUNITY COLLEGE
BOARD OF TRUSTEES MINUTES
Friday, September 29th, 2017 | Saranac Lake Campus

Board Members Present: Stephen Reed, Anne McDonald, Mark Moeller, Richard Suttmeier, Mary Kay Tulloch, Jerry Griffin and Mary Irene Lee.

Excused: Tim Burpoe, Daniel Kelleher, and Joe Costa.

Others Present: Dr. Steve Tyrell, Stacie Hurwitch, Bob Farmer, Chris Tacea, Joe Keegan, Sarah Kilby, Diana Fortune, Beth Quinn, Chad LaDue, Dianna Trummer, Chris Knight, Joe Pete Wilson, Susan Steen.

Board Chair, Steve Reed, called the meeting to order at 10:02AM.

Approval of Minutes

Anne McDonald made a motion to approve the August 25th, 2017 minutes. Mark Moeller seconded the motion. The August 25th, 2017 minutes were approved unanimously (6-0-0).

College Senate

Sarah Kilby reported the following:

- At the September 15th meeting, the Senate suggested that Essex Supervisor Joe Pete Wilson be invited to attend Board of Trustees meetings; instead of future senate meetings per his request.
- Senate is finalizing the executive committee but still accepting members for election.
- Next meeting is scheduled for October 13th at 12:00PM: agenda items will include Potsdam Initiative, Strategic Plan #5 and recommendation to the 50th Commencement committee to celebrate Faculty and Staff this year.
- SUNY Governance recently sent an email in regards to Academic Freedom and emerging educational ideas for students, it has been shared with the College.

CSEA

No report.

NCCCAP

Chad LaDue reported:

- Weekly meetings with Steve Tyrell has been productive; together they have been able to identify, share and address concerns of the Union and College.

Board Chair Report

Steve Reed reported:

- On August 28th, during a Special Board Meeting, the Essex County Board of Supervisors approved the NCCC 2017-2018 Budget. Discussion continue on the desire to increase

communications between the Essex Board and NCCC to talk about status and initiatives of the College.

- Athletic Hall of Fame weekend was extremely well done. Many thanks to all involved in the launch and production.

Interim Vice President for Academic Affairs

Joe Keegan shared his report and highlighted:

- Semester is off to a good start, there have been many positive discussions amongst faculty and staff.

- Athletic Hall of Fame was an incredible event that was put together with a herculean effort. Thanks were extended to all involved.

- This academic year is full with new programs in-work: Sports & Event Management, and Bio-Track. Teacher Ed track is being explored (would need two additional math courses to be successful), and registration of the nursing program moving from video conferencing to being based in Malone has begun.

- SUNY Potsdam initiative will require a great deal of dedication and time in order for this to be done correctly; a mature and systemic process is growing. Discussion commenced among attendees on this initiative:

- SUNY Administration require 3 layers of external approval for a site campus. A branch campus request will be submitted at the same time we apply for an extension site; with the understanding that it will take care for the branch campus to be approved by the Governor.
- It is possible for the launch of this initiative to occur in the 2018/19 academic year. If we decide to wait until the 2019/20 academic year then the College would have to take revenue off the books for the 2019/19 year.
- The primary concern from Malone is the potential for this to draw students from the Malone site to Potsdam. It was explained that if the College was competing for the same students in the same market then this initiative would not be successful for NCCC. Therefore the target would be drawing students specifically from New York City and the 5 boroughs. NCCC will request SUNY Potsdam to note this in the MOU.
- There is a planned open forum in Malone to address concerns on October 10th at 12:15PM; video conferencing will be made available in Saranac Lake and Ti.

The board acted on the following resolutions:

Mark Moeller recommended resolution 2017-18 | 01 that the North Country Community College Board of Trustees hereby approves the extension for the temporary, full-time, 221-day, exempt appointment of Sarah Maroun to the position of Interim Associate Dean of Academic Affairs, at an annual salary of \$78,257 (at Step 39) through the 2017/2017 academic year. Anne McDonald seconded the motion. The resolution was approved unanimously (6-0-0).

Mary Kay Tulloch recommended resolution 2017-18 | 02 that the North Country Community College Board of Trustees hereby approves the extension for the temporary, full-time, , 261-day, exempt appointment of Michelle St. Louis to the position of Interim Registrar, at an annual

salary of \$70,379 (at Step 39) through the 2017/2018 academic year. Pete Suttmeier seconded the motion. The resolution was approved unanimously (6-0-0).

Anne McDonald recommended resolution 2017-18 | 03 that the North Country Community College Board of Trustees hereby approves the extension for the temporary, full-time, 164-day, exempt appointment of Becky LaDue to the position of Interim Program Director of Radiologic Technology, at an annual salary of \$54,622 (at Step 21) through the 2017/2018 academic year. Mary Irene Lee seconded the motion. The resolution was approved unanimously (6-0-0).

Dean of Admissions Report

Chris Tacea shared his report:

- The College enrollment numbers are up 6.8% when compared to continuing returning numbers the previous academic year.
- As expected with the start of the semester, the application numbers are down.
- New students and Instant Admits numbers have been climbing. Almost 500 students have been served from June to the first day of classes.
- Admissions team is on the road. Their second annual College transfer fair will be held on October 5th in the Sparks Auditorium. Over 70 colleges confirmed to attend with students being bussed in for the event.
- Financial Aid has worked through some challenges these past couple weeks in relation to the recent vacancy. FISAP (Fiscal Operations Report and Application to Participate) was recently completed and submitted as required. Special thanks extended to Lisa Symonds, Scott Harwood and Bob Farmer for their hard work.
- We have not received any eligible applicants for the Excelsior Scholarship.
- Scott Harwood and Don Paulson are working diligently to ensure webpage compliance in regards to accessibility for the impaired.
- Targeted FTE budget was 975, we hold at 985; these numbers do not include 2nd Chance Pell students.

The board acted on the following resolutions:

Mary Irene Lee recommended resolution 2017-18 | 04 that the North Country Community College Board of Trustees hereby approves the extension for the temporary, full-time, 221-day, exempt appointment of Meredith Chapman to the position of Interim Associate Director of Admissions through August 31, 2018. Anne McDonald seconded the motion. The resolution was approved unanimously (6-0-0).

Anne McDonald recommended resolution 2017-18 | 05 that the North Country Community College Board of Trustees hereby approves the extension for the temporary, full-time, 221-day, exempt appointment of Rachel Gebhardt to the position of Interim Assistant Director of Admissions, through August 31, 2018. Pete Suttmeier seconded the motion. The resolution was approved unanimously (6-0-0).

Interim Vice President for Administration/CFO:

Bob Farmer reports:

- The final report for the 2016/17 fiscal year will not be available for review until the November audit is complete.
- Draft of an Investment Policy for NCCC is presented to the board. Bob explains that due to our status, the College is restricted to investing into money markets and CD (Certificates of Deposit). The development and implementation of an Investment Policy falls within the Strategic Plan. An updated version may be presented to the Board during their October meeting for them to act upon.

President's Report:

Dr. Tyrell shared his written report and highlighted:

- The Shared Governance session this afternoon will be a great opportunity to collect information so the working group may write up agreements to help codify the processes within the College. This is the time to verbally express the importance of inclusivity of all College employees and have a shared discussion on how we may best enact decisions together as an institution.
- Middle States Visitor Report noted that the College has displayed improvement but still has work to do on Assessment. Kudos to Joe Keegan and Sarah Maroun for greatly improving Assessment in the past three years. Together they have framed assessment in a way that faculty can use it. While more work needs to be done, it wouldn't be possible without the hard work and dedication that they have put into it so far.
- The College is continuing its work on the Office of Civil Rights webpage accessibility compliance requirement.
- The Administrator on Call program was launched the first week of September. The point of the program is to provide 24/7 support. While the program still needs more work it has proven beneficial in the early weeks.

NCCC Foundation:

No report.

NCCC Association:

Beth Quinn reported:

- Audit was completed Monday, September 25th, 2017.
- Currently there are 91 students in the Resident's Halls.
- To ensure safety and compliance, all fire & heat detectors in the Resident's Halls will be replaced.
- American Dining Creations is doing well these first few weeks. Hours have been extended to accommodate athlete's schedules.
- The Board expressed their thanks and appreciation to Beth for extending book deferments to accommodate students while Financial Aid completed processing student aid.

Old Business:

None.

New Business:

- Steve Tyrell highly recommends Board members attend this year's annual NYCCT meeting in Syracuse from October 19th to the 22nd. Stacie Hurwitch has sent information to the board earlier and if interested please contact her for details and travel accommodations.

The board acted on the following resolution:

Mary Irene Lee recommended resolution 2017-18 | 06 that the North Country Community College Board of Trustees hereby approves draft #5 of the North Country Community College Strategic Plan and with any final endorsements or approved edits by the College Senate as the official 2017-2020 strategic plan for the College. Pete Suttmeier seconded the motion. The resolution was approved unanimously (6-0-0).

- Steve Tyrell reports that once the Strategic Plan is approved by College Senate, it will then be shared with Essex and Franklin Counties. With approval this initiative should be meet the Middle States requirement for the College having approved plan.

Public Comment:

- Faculty member, Susan Steen, invited all members of the Board to attend any of her classes offered on campus. Steve Reed voiced that he would connect with her soon to set up a time to attend.

Executive Session

Pete Suttmeier made the motion to enter Executive Session at 11:16 a.m. in relation to ***collective bargaining negotiations conducted pursuant to Article 14 of the Civil Service Law; and the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.*** Mark Moeller seconded the motion. The motion was passed unanimously (6-0-0). Steve Tyrell was invited to join the meeting at 11:16 p.m.

Mark Moeller made a motion to adjourn executive session at 12:02 PM. Mary Irene Lee seconded the motion. The motion were approved unanimously (6-0-0).

Adjourn

Mark Moeller made a motion to adjourn the meeting. Mary Irene Lee seconded the motion. The motion were approved unanimously (6-0-0). The Board meeting was adjourned at 12:02 p.m.

Respectfully Submitted,



Stacie G. Hurwitch
Assistant Secretary to the Board of Trustees

UNAPPROVED



Academic Affairs
North Country Community College
VPAA Report to the Board of Trustees
October 27th, 2017

Greetings to you all! We are already at mid-term for the Fall 2017. Please find updates from our area below:

*** Academic Planning, Programs and Policies:**

- *Relocating Programs:*
 - *AS Business: Sports Management* registration at Malone campus proposal has been moved out to program/department chairs for their input and review.
 - *AAS Nursing* registration in Malone has also been moved out to the chairs and directors for their input and review.
- *New Program Proposals:*
 - *AS Liberal Arts and Sciences – Math/Science – Bio Track* proposal – The Science Dept approved and moved it to the Math Dept for their review. There was a joint meeting of the two departments last week resulting in a joint decision to table the proposal until discussions with Paul Smith's take further shape. I am hoping to join the departments at a meeting soon regarding their concerns around the proposal.
 - *Certificate in Entrepreneurship* – The Business Department met last week on the proposal and raised several questions, including information on the enrollment demand for the program in our service area. Some of that information has been provided to the department, while other information is being gathered.
 - *AA Liberal Arts – Humanities/ Social Sciences - a teacher education track*. SUNY Plattsburgh and SUNY Potsdam have both expressed interest in our proposal and have pledged to help us ensure that the program, if developed, would align as clearly as possible with theirs.
 - *AA Liberal Arts and Sciences – Hum/ Soc Science* program – add English advising track (no update).
- *SUNY Potsdam Proposal:* We have continued to meet with our colleagues at SUNY Potsdam on the proposal. The Open Forum on October 10th, 2017 continued to raise very important questions and points which we have been getting answers on and considering. It seems that, in general, there is a support for the idea but there are concerns about the timing and ensuring that the planning is firmly in place and details worked out so that, were we to go in this direction, we were prepared for success.
- *Paul Smith's Collaboration:* In late September, Lynne Kemp, Judy Steinberg, Jimmy Cunningham and Sarah Maroun all traveled to Paul Smith's to meet with their counterparts to explore and brainstorm ways that the two schools could collaborate. In conversations with Nicholas Hunt-Bull, the PSC Provost, we thought that the best ideas would come from the program/department level, thus the group noted above. While no firm plans were developed, a dialogue was begun with a promise of more down the road.
- *Academic Policies*
 - There are two policy updates we are proposing, one to the *Academic Integrity Policy* and the other to the *Classroom Conduct Policy*. In both cases, we are seeking to ensure that a student's right to appeal is protected. For the *Classroom Conduct Policy* we aligning it with the *Academic Integrity Policy* in terms of the sanctions that are possible and the process for how to handle those conduct issues.
 - With the support of the Academic Policy and Standards Committee and the Senate Exec Committee, we are trying out a new system similar to what we have been doing with

New Program Proposals for capturing departmental input on policy changes before it reaches the APS Committee for review.

- *Academic Master Planning:* As the priorities from last year were largely addressed, we have begun to look towards this academic year. In addition to the program proposals noted above, there are three additional items that will have been identified thus far as candidates for the new plan. They include one item from last year's list (student access to the campus after-hours) as well as one administrative priority (completion of the alignment of our assessment of student learning outcomes with Middle States expectations). They are:

- ★ **Improved student access to the College, college computers and other resources after instructional hours, including evenings and weekends.** The campuses have each responded differently to this charge as seen below:

Campus	Library Hours	LAC Hours	Computer Lab Hours
SL	M-R: 8:00 am – 7:00 pm Fri: 8:00 am -4:30 pm Sat: Closed Sun: 1:00-5:00 pm	M-R: 8:00 am – 6:00 pm Fri: 8:00 am – 4:00 pm	C-07 NA C-15 NA
Malone	M-R: 7:30 am – 6:30 pm Fri: 9:00 am – 12:00 pm	M-R: 7:30 am – 6:30 pm Fri: 8:00 am – 4:00 pm	BM-301 M-R: 6:30-10:00 pm
Ti	M: 9:00 am -5:00 pm T: 9:00 am -5:30 pm W: 9:00 am -5:30 pm R: 9:00 am -6:00 pm F: 9:00 am – 3:00 pm	M: 9:00 am -5:00 pm T: 9:00 am -5:30 pm W: 9:00 am -5:30 pm R: 9:00 am -6:00 pm F: 9:00 am – 3:00 pm	M-R: 8:00 am-9:00 pm F: 8:00 am -4:30 pm

- ★ **Marketing of Academic Programs:** We will be working with Chris T and Chris K to explore how program-specific recruitment efforts can be strengthened during this upcoming year's recruitment cycle, developing a plan for future years to market programs with chair/faculty involvement to include determining the responsibility of chairs/faculty and providing training to faculty who will help recruit.
- ★ **Complete alignment of assessment of student learning outcomes with Middle States standards.** Our Middle States Monitoring report team reinforced several things about our need to further develop our evaluation of teaching and learning across programs, the college and our courses. To that end, we need all hands on deck to help us build on the good work that has been done and put into place those elements that are missing.
- ★ **College Bridge:** Our Fall 2017 College Bridge registration is largely wrapped up. Sarah Maroun, our interim Associate Dean, led our efforts, registering what we believe will be over 1,000 students at 34 different sites across three counties. Final numbers will be coming in over the next couple of weeks. Many thanks to Sarah and all who helped with this effort.
- ★ **Faculty/Staff Searches:** We have two full-time positions we will be looking to fill this year:
 - *Science Instructor*
 - *Women's Soccer/LAX Coach and Athletic Program Assistant*
- ★ **Grants and Experiments:** Here is a brief update on our grants:
 - *Second Chance:* Second Chance is underway and Sarah Kilby (Second Chance Pell Director) just returned from a conference in Houston and will be heading to Albany with Chris Tacea on a NYS DOCCS meeting with college providers of higher ed in prisons. Marianne

Goodfellow (Academic Coordinator at Bare Hill and Franklin Correctional) will be participating in a statewide (at Columbia University) conference next week.

- *P-TECH Programs* – The programs have started in new locations this fall:
 - PACE is now located at the Edwards-Knox Central School.
 - Northern Borders is now residing at FEH BOCES in Malone.
- *Perkins*: Our 2016-17 final report was submitted and our Career Services Coordinator and our Retention Specialists in both Malone and SL are part of our 17-18 plan to help retain and complete Career and Tech Education students.
- *PELL for High School Students*: No update.

★ **Middle States**

- As noted above, our efforts to demonstrate mature, systematic assessment of student learning linked to strategic planning and budgeting are ongoing. To that end, we have several faculty members slated to attend a SUNY-sponsored workshop on October 24th and plans to bring some professional development opportunities to our campus.

Respectfully submitted,

Joe

**NORTH COUNTRY COMMUNITY COLLEGE
RESOLUTION**

WHEREAS the Vice President of Academic Affairs recommends the change in rank for Kimberly Duffey from Instructor to Assistant Professor, in recognition of her Juris Doctorate Degree, at a fiscal salary of \$49,370 effective September 1, 2017

WHEREAS the President concurs with this recommendation, and

NOW, THEREFORE, BE IT

RESOLVED that the North Country Community College Board of Trustees hereby approves the change in rank for Kimberly Duffey from Instructor to Assistant Professor, in recognition of her Juris Doctorate Degree, at a fiscal salary of \$49,370 effective September 1, 2017.

This position is currently funded in the 2017/2018 operating budget.

2017-18 |
October 27, 2017

Motion:

Seconded:

Motion approved: (0-0-0)

NORTH COUNTRY COMMUNITY COLLEGE

The State University of New York

October 10, 2017

SARANAC LAKE . MALONE . TICONDEROGA

Ms. Kimberly Duffey
PO Box 361
Chateagay, NY 12920

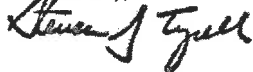
Dear Ms. Duffey:

In recognition of your Juris Doctorate Degree, I am very pleased to inform you that your 2017/2018 fiscal year salary will be increased from \$48,057 to \$49,370. In addition, your rank will change from Instructor to an Assistant Professor.

Both changes will be effective retroactively to September 1, 2017. Ericka Moody, HR Associate, will be in contact with you to discuss your options for any retroactive payment in regards to your increase in wages.

Thank you for your dedication to the College and our students.

Sincerely,



Dr. Steve Tyrell
NCCC President

cc: Human Resources
Payroll

Office of Admissions | BOT Report

10/12/2017

Admissions Activities:

1. 2nd annual NCCC College Fair was Oct. 5th, over 60 colleges/universities & 200 high school students attended . Big thanks to Meredith & Rachel!
2. Fall recruitment has already past the 1/2 way mark to date.
3. Currently interviewing for Administrative Assistant.
4. Potsdam/NCCC marketing discussions is currently on pause.
5. Marketing efforts for: Spring Registration and 50th Anniversary creative are queued up for roll out...currently finalizing dates.

Financial Aid Report:

1. FAS temp is currently on campus finishing his 30 day build out for PowerFaid.
2. FISAP report was submitted prior to the deadline of Sept. 29th. Thank you Lisa S, Scott M, and Scott H.
3. PELL & Direct Loans disbursements are on schedule (middle of the month). Again another huge thanks to Lisa S, Scott M, and Scott H.
4. FA director search is welcoming a candidate to campus next week.

PSA:

Friendly reminder that weekly admission numbers, the enrollment action plan, high school/community college data/webinars, and other useful enrollment resources are on Faculty SharePoint under the folder of Admissions.

President's Report to the College Senate

October 16, 2017

Dr. Steve Tyrell

- 1) **Campus and External Relations:** community sessions attended, presentations made, and "meet and greets" completed listed below.

Date:	With:	Location:
October 3 rd	Making Higher Education Affordable – Roundtable Conversation with Assemblyperson Billy Jones	Plattsburgh, NY
October 4 th	Meeting with Assemblyperson Billy Jones	Malone, NY
October 4 th	Meeting with Assemblyperson Dan Stec	Glen Falls, NY
October 4 th	Meeting with Ticonderoga Revitalization Alliance	Ticonderoga, NY
October 10 th	Open Forum #2 – SUNY Potsdam Initiative - Malone	Malone, NY
October 11-12 th	Exploratory Discussion Regarding Colleges of the Adirondacks	Natick, MA
October 14 th	NCCC Team – Saranac Lake 6ers Relay Program – <i>Saints Scramblers</i>	Saranac Lake, NY
October 19-22 nd	NYCCT Annual Conference	Syracuse, NY
October 25 th	Shoe Project on Domestic Violence	Malone, NY
October 26 th	Retirees Breakfast	Saranac Lake, NY

- 2) **SUNY Potsdam Initiative** – As a follow-up to the September session, we shared an updated MOU draft in late September and then we held another open forum on October 10th on the Malone campus. The College Senate also took up the question of this proposal on October 13th. They voted 14-7 in favor of launching the program in Fall 2018 as long as it was feasible to do so. In a separate correspondence I will be sending to the Board and the College community, I will outline a number of issues that the College community has weighed over the last 8 weeks in regard to the SUNY Potsdam initiative. There are a number of issues to consider with this proposal and how best to proceed in any light requires careful consideration. It will be important for the Board to review this material and I am encouraging the Board to dedicate much of the time allotted to this item at the October meeting of the Board.

Per our request, SUNY Potsdam has surveyed their Fall 2017 GTP students to ascertain their level of interest in this proposed initiative and the response has been very positive. We will also be coming up with a new name for the Potsdam Pathways program – stay tuned! The program will not be recruiting GTP from our backyard as the focus on recruitment is downstate and outside of the North Country region – this is important to us as we do not want to inadvertently "cannibalize" our recruitment efforts in our backyard.

- 3) **Shared Governance Session** – I wish to add my thanks to everyone who participated in the series of events on Friday, September 29th. The shared governance committee met on October

16th to begin analyzing the comments collected from the shared governance session and how we can best begin to put some of these findings in place!

- 4) **Strategic Plan Update** – As a result of the MSCHE visitation team’s comments on the 22nd of September, following the Board of Trustees approval of draft 5 of the 2017-2020 strategic plan as the final plan, the College Senate approved draft 5 as the approved plan on October 13th. We informed MSCHE on October 16th that the strategic plan has been formally approved and we have moved to an implementation phase at this time.
- 5) **Monitoring Report’s Review Team Draft Report and Next Steps for the College** – Middle States had a review team at the Saranac Lake campus on Thursday, September 21st where they met with a number of constituency groups to discuss elements of the monitoring report the College filed on September 1st. They sent a draft report to the College on September 29th and we shared it with the College community in early October. Authors of various sections and editors assisted in developing a draft response which we circulated with the College community last week and based upon that feedback, we filed our institutional response (as required) on October 16th. A copy of the institution’s final response was also shared with the College community on October 17th. Our response will included our thoughts on where we are with the implementation of “an organized and systematic approach to assessing student learning” and our update regarding the 2017-2020 strategic plan.
- 6) **A Proposed Change to How the State Funds SUNY Community Colleges** - In regard to the current state formula for community college funding, we know that our State funding is FTE funded. As our enrollment goes up or down, so does our State funding. Last June, a bill in the Senate and one in the Assembly last year (though moved no further) asked community college presidents to develop a new funding formula. Prior to these bills being introduced; SUNY had pulled together a working group of presidents and CFOs to look at a better way to fund SUNY community college. In September, the community college presidents unanimously affirmed a new funding formula proposed by the SUNY working group. At the October meeting of the Board, I will review the current funding proposal as part of new business. It will be important for us to discuss this proposal so that in the future; if we decide as a sector (all 30 community colleges) to move forward with an advocacy effort with the State legislature; that we have all Board of Trustees across the State in support of this new approach to funding.

The current proposal suggests we move from an FTE funding model to a base aid (maintenance of effort) model to help stabilize State funding to community colleges and then decide if an inflationary increase should be included in future years and if there would be additional monies to support high cost-high need programs in our regions of the State. I am waiting for an updated proposal from this SUNY working group and once received, I will send it to you and the College community.

- 7) **Establishment of Campus-based Advisory Boards** - Our strategic plan calls for the establishment of campus-based advisory boards that will meet (possibly) twice a year with local workforce development leaders, elected officials from villages, towns, and counties to discuss the needs of the community and the role the College is playing in regard to these discussions. It is

imperative that faculty have a strong presence and voice on these advisory boards. I have requested the Senate assistance in helping the College in identifying faculty to serve on these advisory boards.

- 8) **VP Admin/CFO Search** – In addition to the search for the Director of Financial Aid position; we have begun the search for the Vice President for Administration. Bob Farmer's appointment was interim in February 2016 and was a two year appointment. President's Council recently approved the request to search the Vice President of Administration position. The position has been posted and advertised and the search committee will meet soon.