



Welcome to the Certificate of Practical Nursing Program

Congratulations on your acceptance to the Practical Nursing program! The following information is important for a smooth transition into the program in the fall semester. Instruction will be primarily in-person, and synchronous in nature, including clinical rotations.

We will be holding virtual orientation sessions online to review information about the Practical Nursing (PN) Program, required actions, and your responsibilities as you prepare for classes to begin in August. An invitation and RSVP link to the orientation will be emailed to you in the coming weeks.

Your scrub uniform for this year consists of a hunter green scrub top, black scrub pants, all black shoes, black socks, and an NCCC patch (sewn to the left sleeve – see handbook). You can purchase patches at the bookstore. If you have questions, please contact the bookstore at: 518-891-2915 x 1276 or collegestoremain@nccc.edu.

➤ Health and Professional Requirements

To protect the health of all North Country Community College (NCCC) students, faculty, and staff, and the patients you serve, NCCC and our clinical partners require students to fulfill certain health requirements. All nursing students are expected to submit their health records and professional requirements to the NCCC Nursing Program at the address below. Please contact Emma Atkinson, clinical coordinator, with questions.

Emma Atkinson BSN, RNC-OB: Clinical Coordinator- eatkinson@nccc.edu- 518-891-2915 x 1321

All submissions must be sent by either **U.S. Mail and postmarked before August 12th 2024** or sent via **email to eatkinson@nccc.edu as a clear scanned pdf document**, paperwork will not be accepted if sent as a phone image.

Students are required to keep a copy of all materials submitted for their records.

Please mail your completed packet to:

**North Country Community College
Attn: Emma Atkinson
Nursing Program
23 Santanoni Avenue
PO Box 89
Saranac Lake, NY 12983**

Failure to submit the materials listed below in the specified timeframe will result in your clinical placement being suspended.

Immunizations and Professional Requirements

- The vaccines below are to be reported by your physician on the following forms found at:

https://www.nccc.edu/nursing/Nursing_Program_Health_and_Professional_Paperwork_23-24.pdf

REQUIRED:

1. MMR vaccine (required) given twice (two doses)
OR
 2. Measles (Rubeola) (required in the absence of MMR). Two doses or immune titer is acceptable in lieu of the vaccine. Attach a copy of the immune titer report **or** a copy of vaccine record.
 3. Mumps (required in the absence of MMR) one dose or immune titer is acceptable in lieu of the vaccine. Attach a copy of immune titer report or copy of vaccine record.
 4. Rubella (German measles) (required in the absence of MMR). One dose. Please attach a copy of the immune titer report or copy of vaccine record.
 5. Covid (required secondary to clinical placement). Two doses of Moderna or Pfizer, or one dose of J&J. A booster is also strongly recommended for all students.
- Varicella vaccine (required). Two doses: Attach a medical document with the dates of the vaccines **or** attach a copy of the immune titer report. Complete and submit Varicella (Chicken Pox) and Zoster (Shingles) form (attached).
- Influenza vaccine (required secondary to clinical placement; annual each Fall Semester)
Students who have a medical exemption, must have their provider complete the Department of Health Medical Exemption Statement and will be required to wear a mask in all patient care areas.
- Meningococcal vaccine (recommended but not required). One dose within the last five years. You must fill out and submit the Student Immunization Record Form indicating the date of the vaccine or your decision to waive the vaccine.
- Hepatitis B vaccine (recommended but not required). Three doses: Attach a medical document with the dates of the vaccines **or** attach a copy of the immune titer report.
- ❖ Physical Examination
The physical examination must be current, is good for the period of 1 year, and should not expire during the school year. See the attached form which includes history, proof of Tetanus and Pertussis vaccine. (i.e., Tdap within the last ten years) and 2-part PPD status. PPD (PPD/Mantoux/TB Tine) due yearly.
 - ❖ Two Step PPD
2 PPDs with negative reading are required within one year.

- If this is your first PPD you are required to complete a two-step exam. One exam with a negative reading and a retest in 1-3 weeks
- If you have had a PPD within the year, please provide a copy along with your updated PPD.

Any positive PPD/allergic reaction requires a negative chest x-ray. The chest x-ray is required every 2 years or Quantiferon Gold blood test yearly.

➤ CPR Requirements for Nursing Students

All practical nurse and registered nurse students must have a current CPR certification. **Failure to maintain current certification may result in loss of scheduled clinical experience.**

The only accepted courses are:

[American Heart Association](#): *BLS for the Healthcare Provider*

[Red Cross](#): *CPR/AED for the Professional Rescuer and Healthcare Provider*

➤ Student Professional Liability Insurance

All students admitted to the Nursing Programs are **required** to provide proof of student nurse professional liability insurance in the amounts of **\$1,000,000.00 for each claim and \$6,000,000.00 aggregate** and maintain coverage for the length of the program.

One affordable option for professional liability insurance is the Nurses Service Organization. Please contact NSO at www.nso.com. Once purchased, provide a copy of the **Certificate of Insurance** (an email with the certificate will be sent 24 hours after payment) **not proof of payment please**. When applying for liability insurance be certain to request insurance coverage as a first year Practical Nurse student. If you are under the age of 18, you will need to request a paper application to process.

➤ Technology Requirements

- Please note and be advised that Chromebooks will **not work** with some of the required programs. All students will be required to have minimum system specifications.

Hardware Requirements

- 4th generation (4000 series) Intel Core i3 / i5 / i7 and newer or AMD equivalent ([Check your Computer Hardware](#)) (Apple computers from 2013+)
- 4GB of Memory (RAM)
- Intel HD Graphics 3000 or better - Minimum supported screen resolution 1024x768

Software Requirements

- Windows
- Windows 8.1 - 64-bit System Type
- Windows 10 - 64-bit System Type
- macOS (three latest versions)
 - 10.13 (High Sierra)
 - 10.14 (Mojave)
 - 10.15 (Catalina)

Browsers

- [Google Chrome](#) (required for Blackboard and Speech to Text feature)
- [Mozilla Firefox](#)
- Microsoft Edge (Windows only)
- Safari (macOS only)

General System Specifications

- Minimum 3 Mbps download connection – check your network speed.
- Microsoft Office with Word capability
- All software should be up to date.
- Printer, camera, and computer microphone (most computers have built in microphones) are required.

