

Articulation Agreement

Herkimer BOCES

And

North Country Community College

The intent of this articulation agreement is to develop an ongoing relationship between the North Country Community College and Herkimer County BOCES, which will enable both institutions to meet the needs of the students. This agreement will prevent unnecessary duplication of instruction and will allow the student at the North Country Community College to receive advanced placement credit in a more effective manner.

Upon evaluating course outlines and requirements, the North Country Community College agrees to give advanced placement for the following courses:

<u>Herkimer BOCES</u>	<u>North Country Community College</u>	<u>Credit</u> <u>Hours</u>
Cosmetology Program	Business Elective (BUS)	3
Cosmetology Program	Science Elective (SCI)	3

The process for the student to follow:

- (1) Notify the college Enrollment Management representative of their intent to qualify for advanced standing.
- (2) Request that a letter of reference from the instructor be forwarded to the Enrollment Management Office on the Saranac Lake Campus indicating that the student achieved a grade of B (80%) or higher and his/her achievement level was collegiate in nature. (Enrollment Management, North Country Community College, PO Box 89, 20 Winona Avenue, Saranac Lake, NY 12913)

Students must avail themselves of this articulation agreement within 2 years of graduation.

This agreement is subject to ratification by both institutions if academic requirements change.

This agreement becomes effective on January 5, 2003.

The articulation agreement will be reviewed on an annual basis or at the request of either party.

Mr. Thomas Finch, Dean of Academic Affairs
North Country Community College