

NORTH COUNTRY COMMUNITY COLLEGE
PART-TIME EMPLOYEE
BI-WEEKLY TIME SHEET FOR 2026-2027 ACADEMIC YEAR

NAME	DEPARTMENT
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TIMESHEETS MUST BE FILLED OUT IN BLACK OR BLUE INK
TIME IN/OUT SHOULD BE ROUNDED TO THE NEAREST QUARTER HOUR.

TIMESHEETS MUST BE SUBMITTED TO PAYROLL ON MONDAY BY 4:00PM OF SCHEDULED DATE UNLESS OTHERWISE INDICATED (see reverse)

[illegible]

By signing below, the employee and supervisor are certifying the accuracy of this timesheet.

EMPLOYEE SIGNATURE _____ DATE _____

SUPERVISOR SIGNATURE _____ DATE _____

2026 – 2027 PART TIME EMPLOYEE PAYROLL SCHEDULE

Payroll Period	Timesheet Due Date	Pay Date
08.10.26 – 08.23.26	08.24.26	09.04.26
08.24.26 – 09.06.26	09.07.26	09.18.26
09.07.26 – 09.20.26	09.21.26	10.02.26
09.21.26 – 10.04.26	10.05.26	10.16.26
10.05.26 – 10.18.26	10.19.26	10.30.26
10.19.26 – 11.01.26	11.02.26	11.13.26
11.02.26 – 11.15.26	11.16.26	11.27.26
11.16.26 – 11.29.26	11.30.26	12.11.26
11.30.26 – 12.13.26	12.14.26	12.24.26
12.14.26 – 12.27.26	12.28.26	01.08.27
12.28.26 – 01.10.27	01.11.27	01.22.27
01.11.27 – 01.24.27	01.25.27	02.05.27
01.25.27 – 02.07.27	02.08.27	02.19.27
02.08.27 – 02.21.27	02.22.27	03.05.27
02.22.27 – 03.07.27	03.08.27	03.19.27
03.08.27 – 03.21.27	03.22.27	04.02.27
03.22.27 – 04.04.27	04.05.27	04.16.27
04.05.27 – 04.18.27	04.19.27	04.30.27
04.19.27 – 05.02.27	05.03.27	05.14.27
05.03.27 – 05.16.27	05.17.27	05.28.27
05.17.27 – 05.30.27	05.31.27	06.11.27
05.31.27 – 06.13.27	06.14.27	06.25.27
06.14.27 – 06.27.27	06.28.27	07.09.27
06.28.27 – 07.11.27	07.12.27	07.23.27
07.12.27 – 07.25.27	07.26.27	08.06.27
07.26.27 – 08.08.27	08.09.27	08.20.27
08.09.27 – 08.22.27	08.23.27	09.03.27

ALL DATES ARE SUBJECT TO CHANGE